

June 2017

Dear Parents and Guardians,

I hope you are all enjoying a peaceful and restful summer. Before we know it, our hallways will be bustling with students again. I am looking forward to the new school year and greeting our new and returning students.

I would like to welcome our new co-workers:

Mrs. Jaylene Murphy will teach our business education courses. She has taught high school in both Wisconsin and Illinois and has worked as a grant writer and manager in the business world. She has a Master's degree in Public Administration and Policy Analysis and certification as a business educator.

Mrs. Michelle Patterson is a new addition to our theology department. She has a Master's degree in theology and has worked as a youth minister and a theology teacher in Wheeling, West Virginia and most recently at Barat Academy in St. Louis.

Mr. Phil Crawford will teach computer courses and work in information technology support at UA. He has taught at Maplewood Richmond Heights High School and Assumption School and most recently worked as an Instructional Technology Coach at Confluence Academy. He has a Master's degree in Education and is currently pursuing a doctorate in Digital Transformation.

Ms. Haley Armbruster will serve as the Administrative Assistant for the Campus Ministry and Mission Effectiveness departments. She is a 2012 Ursuline alumna and a recent MIZZOU grad with a degree in Political Science.

In preparation for the upcoming school year, the following information outlines important summer information and dates. This information may also be accessed from the Ursuline website at <https://www.ursulinesl.org/current-parents/>

Thank you and have a safe and blessed summer.

Sincerely,
Dr. Mark Michalski, Ph.D.
Principal

Class Schedules

Students' class schedules will be available online through Infinite Campus in mid to late June. When schedules are available, you will receive an email with specific instructions for access.

Book Purchases

Books will be available to purchase through Follett, our virtual bookstore, starting July 11. You will receive an email with more instructions in July.

Library Card Information

All UA students need a St. Louis County Library card for classwork at Ursuline. If you live in St. Louis County, St. Louis City or St. Charles County, please go to your local branch and apply for a card or make sure your current card is in good standing. Be sure to bring proof of residency (piece of mail, driver's license/permit) when you apply for or renew your card.

For Incoming Freshmen living in Illinois, Jefferson County, or Franklin County, enclosed is a library card application.

Freshmen will be given instruction on the use of the St. Louis County Library's website between September 1 and September 8, 2017. **Each student must have a card by that date.**

Laptop pickup

Laptop pickup date for all students will be scheduled in July, depending on delivery date of laptops. You will receive an email in July with further information.

Lockers

Locker numbers will be available on each student's Infinite Campus account. Sophomores, juniors and seniors wishing to set up lockers before school starts may do so on **Wednesday, August 9, between the hours of 9am and 3pm.**

Food Service

Ursuline Academy uses *HMG Culinary Services* to provide cafeteria service. Payments to a student's food service account can be made by bringing a check to the cafe made out to *HMG Culinary Services*, or made online at www.myschoolbucks.com. **All students, including returning students, will have to create an account using their NEW school ID number found on their student schedule before they can purchase food.** Students will use their student ID card to make food purchases unless they are paying with cash.

Yearbook Pictures

Freshmen, sophomore and junior students will take yearbook photos on Community Day, August 16, during advisement. Photograph packages will be available for purchase through *Lifetouch*. You can access photo packages at <https://www.ursulinstl.org/current-students/>.

Parking Passes

Ursuline Academy parking passess may be purchased through SmartTuition. All parking passess will be delivered to students during advisement on Community Day, August 16.

Freshmen Only - Enclosed Pink Cards

St. Louis Secondary Schools Coalition is sponsoring a series of informational meetings for Parents of the Class of 2021. Each freshman must have at least one parent attend one of these sessions. Enclosed you will find a pink card with the dates and locations as well as RSVP details.

Summer Reading

Visit <https://www.ursulinstl.org/2017-summer-reading/> for information by grade.

Summer Hours:

Merici Front office

Now - June 30: 9am-3pm, Monday-Friday

July 1 - August 3: 9am-3pm, Monday-Thursday

August 7 - August 17: 9am-3pm, Monday-Friday

Advancement, Admissions, Business and Technology offices

Now - June 18: 8am-4pm, Monday-Friday

June 19 - August 4: 9am-3pm, Monday-Thursday

Beginning August 7: 8am-4pm, Monday-Friday

Bear Den

June 5 - June 30: 9am-12pm, Monday-Friday

Closed for the month of July

August 1 - August 16: 9am-12pm, Monday-Friday

Beginning August 17: 7:30am-3:30pm

Brescia Office, Campus Ministry, Office of Mission Effectiveness

Now - June 30: 9am-3pm

Closed for the month of July

August 1 - August 17: 9am-3pm

Athletics

June 1 - June 30 and August 1-3: 9am-11am, Monday-Thursday

Closed for the month of July

Beginning August 7: 8am-3pm, Monday-Friday

Counseling

Now - June 16: 9am-12pm

June 17 - August 3: Closed

August 3 - August 17: 9am-12pm

Important Dates

Tuesday, July 11

Books will be available to purchase through Follett, our virtual bookstore

<http://www.bkstr.com/ursulineslstore/home/en>

Monday, August 7

Fall sport tryouts - visit <https://www.ursulinesl.org/student-life/#athletics> for times and locations by individual sport

Wednesday, August 9

Class of 2018, 2019, 2020 can set up lockers 9am-3pm

Please enter through O'Hara Hall

Thursday, August 10, and Friday, August 11, 12:30pm-3:30pm

Tech Training for Class of 2021

August 10 for students who are utilizing an Ursuline laptop

August 11 for students who are bringing their own laptop

Drop-off and pick-up at front circle drive

Sunday, August 13, 3pm-4pm

Class of 2021 Viaggio Kick-Off + Parent Meeting in Auditorium

Students will pick up their locker shelves, set-up lockers, receive locker lock, proximity card, student ID, pick up uniforms ordered through Just Me Apparel, and visit the Bear Den. We ask that you keep all supplies in your car until after the meeting.

Monday-Tuesday, August 14-15, 8am- 3pm

Viaggio Days for Class of 2021

Freshmen orientation

Monday, August 14, 2:30pm-3:30pm

Transfer student orientation

Transfer students will meet with the counselors to review schedules, familiarize themselves with classroom locations, and explore key information for a smooth transition. Enter main office from front circle drive.

Wednesday, August 16, 8:am-12pm

Community Day for all students

- Meet in Advisement where students will receive parking pass, school ID with new Infinite Campus ID number, school planner, get photos taken for yearbook - bring order form accessible from www.ursulinestl.org/
- Class meetings, Liturgy in auditorium, activity in gym
- Sophomores bring bag lunch, Big Sis training until 3pm

Thursday, August 17, 8am-3pm

First day of classes for all students

- Uniforms are required.
- Lunch is available for purchase in café. Unless using cash, **all students, including returning students, will have to create an account at www.myschoolbucks.com using their NEW school ID number found on their student schedule before they can purchase food.**